



Form 1071  
08/95

**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION/  
WATER MANAGEMENT DISTRICTS/  
U.S. ARMY CORPS OF ENGINEERS**

**JOINT APPLICATION FOR  
SURFACE WATER MANAGEMENT PERMIT /  
AUTHORIZATION TO USE  
STATE OWNED SUBMERGED LANDS/  
FEDERAL DREDGE AND FILL PERMIT**



## **INSTRUCTIONS FOR JOINT APPLICATION FOR ENVIRONMENTAL RESOURCE PERMIT/AUTHORIZATION TO USE STATE OWNED SUBMERGED LANDS/FEDERAL DREDGE AND FILL PERMIT**

### **INTRODUCTION**

Attached is a joint application for:

- 1) activities regulated under Part IV of Chapter 373, F.S.;
- 2) activities which require authorization to use state owned submerged lands; and
- 3) activities which require a federal dredge and fill permit.

Certain activities may qualify for an exemption. If an activity qualifies for an exemption, an application is not required, although the use of this application form is the most expeditious way for the agencies to make the determination that the activity qualifies for an exemption. Attachment 2 lists activities and type of permit required for each activity.

If you have any questions please contact the staff of the nearest office of either the Florida Department of Environmental Protection (DEP) or a Water Management District (WMD).

### **PROCESSING AGENCY/DISTRICT SERVICE CENTERS**

The Department of Environmental Protection ("Department" or "DEP") permits some types of activities, and the Water Management Districts ("WMDs") permits others. See Attachment 1, DEP/WMD Permitting Responsibilities, if you do not know which agency should receive your application. Environmental Resource Permit Applications shall be made to the appropriate District/ Department Service Center serving the area in which the activity is proposed. Attachment 4 designates the appropriate Services Centers for each geographic area.

### **COPIES/APPLICATION FEES**

Submit an original signed application form plus four copies of the form, and five complete sets of all the requested drawings and other information to the appropriate DEP or WMD office. Submit the appropriate fee with your application. Application fees are listed in Attachment 3.

### **DISTRIBUTION TO THE U.S. ARMY CORPS OF ENGINEERS**

When activities are proposed in, on or over wetlands or other surface waters, a copy of the application will be forwarded to the Army Corps of Engineers (ACOE) by the reviewing agency. The ACOE will advise you of any additional information required to obtain a federal dredge and fill permit. It is not necessary for the applicant to submit a separate application to the ACOE. The information requested in this application form may be more than required to make a complete application to the Corps. However, it is useful and essential for subsequent evaluation. Reducing unnecessary paperwork and delays is a continuing Corps goal.

### **DISTRIBUTION TO THE DEP FOR STATE LAND APPROVAL**

If the applicant checks the box to request authorization to use state owned lands, the WMD will forward a copy of the application to the DEP, which will process the state land approval. Additionally, if at any time during the processing of the application, it appears that the proposed activities may take place on state owned lands, the WMD will send a copy of the application to DEP. For an explanation of state land approval see Attachment 5.



Form 0071

## FOR AGENCY USE ONLY

ACOE Application # \_\_\_\_\_  
Date Application Received \_\_\_\_\_  
Proposed Project Lat. \_\_\_\_\_  
Proposed Project Long. \_\_\_\_\_

DEP/WMD Application # \_\_\_\_\_  
Date Application Received \_\_\_\_\_  
Fee Received \$ \_\_\_\_\_  
Fee Receipt # \_\_\_\_\_

## SECTION A

Are any of the activities described in this application proposed to occur in, on, or over wetlands or other surface waters? ☐ yes ☐ no

Is this application being filed by or on behalf of a government entity or drainage district?  
☐ yes ☐ no

## A. Type of Environmental Resource Permit Requested (check at least one)

- ☐ Noticed General - include information requested in Section B.
- ☐ Standard General (Single Family Dwelling)-include information requested in Sections C and D.
- ☐ Standard General (all other projects) - include information requested in Sections C and E.
- ☐ Individual (Single Family Dwelling) - include information requested in Sections C and D.
- ☐ Individual (all other projects) - include information requested in Sections C and E.
- ☐ Conceptual - include information requested in Sections C and E.
- ☐ Mitigation Bank Permit (construction) - include information requested in Section C and F.  
( If the proposed mitigation bank involves the construction of a surface water management system requiring another permit defined above, check the appropriate box and submit the information requested by the applicable section. )
- ☐ Mitigation Bank (conceptual) - include information requested in Section C and F.

## B. Type of activity for which you are applying (check at least one)

- ☐ Construction or operation of a new system including dredging or filling in, on or over wetlands and other surface waters.
- ☐ Alteration or operation of an existing system which was not previously permitted by a WMD or DEP.
- ☐ Modification of a system previously permitted by a WMD or DEP. Provide previous permit numbers. \_\_\_\_\_
  - ☐ Alteration of a system ☐ Extension of permit duration ☐ Abandonment of a system
  - ☐ Construction of additional phases of a system ☐ Removal of a system

C. Are you requesting authorization to use State Owned Lands. ☐ yes ☐ no  
(If yes include the information requested in Section G.)D. For activities in, on or over wetlands or other surface waters, check type of federal dredge and fill permit requested:

- ☐ Individual ☐ Programmatic General
- ☐ General ☐ Nationwide ☐ Not Applicable

E. Are you claiming to qualify for an exemption? ☐ yes ☐ no  
If yes provide rule number if known. \_\_\_\_\_



<b>OWNER(S) OF LAND</b>	<b>ENTITY TO RECEIVE PERMIT (IF OTHER THAN OWNER)</b>
NAME	NAME
ADDRESS	ADDRESS
CITY, STATE, ZIP	CITY, STATE, ZIP
COMPANY AND TITLE	COMPANY AND TITLE
TELEPHONE (    ) FAX (    )	TELEPHONE (    ) FAX (    )
<b>AGENT AUTHORIZED TO SECURE PERMIT (IF AN AGENT IS USED)</b>	<b>CONSULTANT (IF DIFFERENT FROM AGENT)</b>
NAME	NAME
COMPANY AND TITLE	COMPANY AND TITLE
ADDRESS	ADDRESS
CITY, STATE, ZIP	CITY, STATE, ZIP
TELEPHONE (    ) FAX (    )	TELEPHONE (    ) FAX (    )

Name of project, including phase if applicable \_\_\_\_\_ is  
 this application for part of a multi-phase project? ☐ yes ☐ no  
 Total applicant-owned area contiguous to the project \_\_\_\_\_ ac  
 Total project area for which a permit is sought \_\_\_\_\_ ac  
 Impervious area for which a permit is sought \_\_\_\_\_ ac  
 What is the total area (metric equivalent for federally funded projects) of work in, on, or over  
 wetlands or other surface waters?  
 \_\_\_\_\_ acres \_\_\_\_\_ square feet \_\_\_\_\_ hectares \_\_\_\_\_ square meters  
 Number of new boat slips proposed. \_\_\_\_\_

Project location (use additional sheets, if needed)  
 County(ies) \_\_\_\_\_  
 Section(s) \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  
 Section(s) \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  
 Land Grant name, if applicable \_\_\_\_\_  
 Tax Parcel Identification Number \_\_\_\_\_  
 Street address, road, or other location \_\_\_\_\_  
 City, Zip Code if applicable \_\_\_\_\_

Describe in general terms the proposed project, system, or activity.

If there have been any pre-application meetings, including at the project site, with regulatory staff, please list the date(s), location(s), and names of key staff and project representatives.

Please identify by number any MSSW/Wetland resource/ERP/ACOE Permits pending, issued or denied for projects at the location, and any related enforcement actions.

Agency	Date	No./Type of Application	Action Taken
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Note: The following information is required only for projects proposed to occur in, on or over wetlands that need a federal dredge and fill permit and/or authorization to use state owned submerged lands and is not necessary when applying solely for an Environmental Resource Permit. Please provide the names, addresses and zip codes of property owners whose property directly adjoins the project (excluding applicant). Please attach a plan view showing the owner's names and adjoining property lines. Attach additional sheets if necessary.

1. _____	2. _____
_____	_____
_____	_____
3. _____	4. _____
_____	_____
_____	_____



Form 1021

By signing this application form, I am applying, or I am applying on behalf of the applicant, for the permit and any proprietary authorizations identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application and represent that such information is true, complete and accurate. I understand this is an application and not a permit, and that work prior to approval is a violation. I understand that this application and any permit issued or proprietary authorization issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state, water management district or local permit prior to commencement of construction. I agree, or I agree on behalf of my corporation, to operate and maintain the permitted system unless the permitting agency authorizes transfer of the permit to a responsible operation entity. I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.

Typed/Printed Name of Applicant (If no Agent is used) or Agent (If one is so authorized below)

Signature of Applicant/Agent

Date

(Corporate Title if applicable)

**AN AGENT MAY SIGN ABOVE ONLY IF THE APPLICANT COMPLETES THE FOLLOWING:**

I hereby designate and authorize the agent listed above to act on my behalf, or on behalf of my corporation, as the agent in the processing of this application for the permit and/or proprietary authorization indicated above; and to furnish, on request, supplemental information in support of the application. In addition, I authorize the above-listed agent to bind me, or my corporation, to perform any requirement which may be necessary to procure the permit or authorization indicated above. I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.

Typed/Printed Name of Applicant

Signature of Applicant

Date

(Corporate Title if applicable)

Please note: The applicant's original signature (not a copy) is required above.

**PERSON AUTHORIZING ACCESS TO THE PROPERTY MUST COMPLETE THE FOLLOWING:**

I either own the property described in this application or I have legal authority to allow access to the property, and I consent, after receiving prior notification, to any site visit on the property by agents or personnel from the Department of Environmental Protection, the Water Management District and the U.S. Army Corps of Engineers necessary for the review and inspection of the proposed project specified in this application. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection. Further, I agree to provide entry to the project site for such agents or personnel to monitor permitted work if a permit is granted.

Typed/Printed Name

Signature

Date

(Corporate Title if applicable)



**SECTION B  
INFORMATION FOR NOTICED  
GENERAL ENVIRONMENTAL RESOURCE PERMITS**

**INSTRUCTIONS:** To qualify for a Noticed General Permit (NGP) for specific activities, the project must strictly comply with all of the terms, conditions, requirements, limitations and restrictions applicable to the desired NGP. A summary of the types of NGP's available is contained in Attachment 1. Carefully review the rule section of the NGP for which you are applying to ensure that your project meets the requirements of that NGP. **PLEASE PROVIDE THE INFORMATION REQUIRED BELOW ON PAPER NO LARGER THAN 2' x 3'.**

1. Indicate the project boundaries on a USGS quad map, reduced or enlarged as necessary to legibly show the entire project. If not apparent from the quad map, provide a location map (in sufficient detail to allow a person unfamiliar with the site to find it), containing a north arrow and a graphic scale and showing the boundary of the proposed activity and Section(s), Township(s), and Range(s).
2. A legible site plan showing the following features:
  - a) property boundaries and dimensions
  - b) name and location of any adjoining public streets or roads
  - c) location and dimensions of all existing structures
  - d) label all impervious and pervious area and indicate their size (area)
  - e) please provide arrows indicating the direction of drainage from the proposed improvements
  - f) locations of all proposed works
  - g) permanent and temporary erosion, sedimentation and turbidity controls
  - h) boundaries of wetlands and other surface waters, identifying open water areas
  - i) boundary area and volume of all temporary and permanent earthwork, including pre and post construction grades
3. Description of wetland or aquatic habitat .
4. Construction methods and schedule.
5. Additional information that would show that you qualify for the general permit, addressing all the parameters, thresholds and conditions required in the general permit. Errors and omissions will be identified within 30 days by the processing agency.
6. Provide the rule section number of the NGP for which you are applying.



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## SECTION C

### Environmental Resource Permit Notice of Receipt of Application

This information is required in addition to that required in other sections of the application. Please submit five copies of this notice of receipt of application and all attachments with the other required information. **PLEASE SUBMIT ALL INFORMATION ON PAPER NO LARGER THAN 2' x 3'.**

Project Name: \_\_\_\_\_  
County: \_\_\_\_\_  
Owner: \_\_\_\_\_  
Applicant: \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_

1. Indicate the project boundaries on a USGS quadrangle map. Attach a location map showing the boundary of the proposed activity. The map should also contain a north arrow and a graphic scale; show Section(s), Township(s), and Range(s); and must be of sufficient detail to allow a person unfamiliar with the site to find it.
2. Provide the names of all wetlands, or other surface waters that would be dredged, filled, impounded, diverted, drained, or would receive discharge (either directly or indirectly), or would otherwise be impacted by the proposed activity, and specify if they are in an Outstanding Florida Water or Aquatic Preserve: \_\_\_\_\_  
\_\_\_\_\_
3. Attach a depiction (plan and section views), which clearly shows the works or other facilities proposed to be constructed. Use multiple sheets, if necessary. Use a scale sufficient to show the location and type of works.
4. Briefly describe the proposed project (such as "construct a deck with boatshelter", "replace two existing culverts", "construct surface water management system to serve 150 acre residential development"):
5. Specify the acreage of wetlands or other surface waters, if any, that are proposed to be disturbed, filled, excavated, or otherwise impacted by the proposed activity:
6. Provide a brief statement describing any proposed mitigation for impacts to wetlands and other surface waters (attach additional sheets if necessary):

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Application Name: \_\_\_\_\_  
Application Number: \_\_\_\_\_  
Office where the application can be inspected: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





## Section D

### INFORMATION FOR STANDARD GENERAL OR INDIVIDUAL ENVIRONMENTAL RESOURCE PERMITS FOR PROJECTS RELATED TO A SINGLE FAMILY DWELLING UNIT

Complete this Section only if your project does not qualify for an exemption or noticed general permit. The information requested below is for projects related to an individual, single family dwelling unit, duplex or quadraplex which is not part of a larger common plan of development proposed by the applicant. Please contact the local office of the DEP or WMD if you are unsure whether your project would fit this description.

PLEASE SUBMIT ALL INFORMATION ON PAPER NO LARGER THAN 2' x 3'

#### A. SITE INFORMATION

1. Directions: Provide written directions to the property.
2. Indicate how the location of work marked on site: for example, the center line of the road is flagged, a string running between stakes identifies the bulkhead location, etc.

#### B. DRAWINGS

Drawings should be of sufficient detail to clearly show the existing physical conditions of the site, and the extent, type, and location of the proposed activities. The drawings should clearly show waters/wetlands to be impacted, either temporarily or permanently. Any water/wetland areas proposed to be created, enhanced, restored, preserved, or which will remain undisturbed should be clearly identified and labeled. The following drawings are required:

##### 1. PLAN VIEW (TOP VIEW)

This shows the work as viewed from above. A survey of the project site is very useful as a starting point for preparing plan views of the project. Include the following:

- a. Applicant name, property line, north arrow and graphic scale or dimensions of proposed work on each drawing sheet.
- b. Representative land elevations (spot elevations or contour lines) referred to National Geodetic Vertical Datum (NGVD), as is used on the U.S.G.S. contour maps, if available.
- c. The limits of wetlands and other surface waters and open water areas in the vicinity of the proposed work. Describe how the wetland limits were determined. If there has ever been a jurisdictional declaratory statement, a formal wetland determination, a formal determination, validated informal determination, or a revalidated jurisdictional determination, provide the identifying number.



- d. All proposed work, including dredging, filling or structures. Where possible, differentiate between work in open water, marshes, swamps, or tidal flats and uplands.
- e. Show selected water depths in and adjacent to the project site. For dock projects, show water depths at all mooring sites. These depths should be determined at approximate mean low water (MLW) or seasonal low water. Include the approximate tidal range (the difference between approximate mean high water (MHW) elevation and approximate MLW elevation) if the project is in a tidal waterbody.
- f. Label all existing structures in wetlands or other surface waters at or adjacent to the proposed activity, such as docks, bulkheads, riprap, or buildings.
- g. If dredging or dewatering is involved, show the location of proposed spoil sites. Include any levees, control structures or other methods for retaining or detaining return water. Also include locations of discharge sites where appropriate. (Note that a consumptive or water use permit may be required for dewatering.)
- h. For piling supported structures over wetlands or other surface waters, show the entire structure. Indicate the location of any aquatic vegetation in the vicinity of the proposed structure.
- i. Show distance between the most waterward point of the proposed facility and the nearest edge of any navigation channel, where appropriate. If the project is on a waterway that has a federally maintained channel, a survey may be required to establish the distance from the waterward points of the structure to the near edge of the federal channel. Also indicate the width of the waterway.
- j. Clearly show the locations of all corresponding cross-sectional or profile views on the plan view drawings.

## 2. CROSS-SECTIONAL AND PROFILE VIEWS

The cross-sectional view should show a "cut-away" end or middle view of the project, while the profile view should show a side view as if cut length-wise. All drawings should include:

- a. Applicant name and graphic horizontal and vertical scales or dimensions of the proposed work on each drawing sheet.
- b. Show approximate mean or seasonal (high and low) water line elevations referenced to NGVD.

## C. PROJECT DETAILS



Provide a detailed description of the proposed project, including the following:

1. The type of activity that is proposed, how the activity will be conducted, construction techniques and sequencing, including equipment to be used, and methods for moving the equipment to and from the site. For projects that involve any dredging or excavation, describe the method of excavation, the type of material to be excavated, and the disposal location for the excavated material. State whether spoil is to be placed (either temporarily or permanently) in a wetland or other surface water. Indicate the time period any temporary structures will be in place.
2. The acreage (or square footage) of excavation and fill and differentiate between temporary and permanent work.
3. Methods for controlling turbidity (muddy water caused by erosion or work in the water).
4. Methods for stabilizing any slopes that will be created or disturbed during construction, including times expected to elapse before stabilization is performed. Describe both temporary and permanent stabilization methods, such as staked hay bales, temporary grass seed, and permanent sod.
5. If pilings or a seawall are to be installed state whether pilings and seawall slabs are to be installed by jetting or driving.
6. For fill projects, describe the source and type of fill material to be used. For activities that involve the installation of riprap, describe the source, type and size of the rocks, concrete, or other material to be used for the riprap, and how these materials are to be placed. State whether the rocks will be underlain with filter cloth.



## **SECTION E**

### **INFORMATION FOR STANDARD GENERAL, INDIVIDUAL AND CONCEPTUAL ENVIRONMENTAL RESOURCE PERMITS FOR PROJECTS NOT RELATED TO A SINGLE FAMILY DWELLING UNIT**

Please provide the information requested below if the proposed project requires either a standard general, individual, or conceptual approval environmental resource permit and is not related to an individual, single family dwelling unit, duplex or quadraplex. The information listed below represents the level of information that is usually required to evaluate an application. The level of information required for a specific project will vary depending on the nature and location of the site and the activity proposed. Conceptual approvals generally do not require the same level of detail as a construction permit. However, providing a greater level of detail will reduce the need to submit additional information at a later date. If an item does not apply to your project, proceed to the next item. **PLEASE SUBMIT ALL INFORMATION ON PAPER NO LARGER THAN 24" X 36"**.

#### **I. Site Information**

- A. Provide a map(s) of the project area and vicinity delineating USDA/SCS soil types.
- B. Provide recent aerials, legible for photointerpretation with a scale of 1" = 400 ft, or more detailed, with project boundaries delineated on the aerial.
- C. Identify the seasonal high water or mean high tide elevation and normal pool or mean low tide elevation for each on site wetland or surface water, including receiving waters into which runoff will be discharged. Include dates, datum, and methods used to determine these elevations.
- D. Identify the wet season high water tables at the locations representative of the entire project site. Include dates, datum, and methods used to determine these elevations.

#### **II. Environmental Considerations**

- A. Provide results of any wildlife surveys that have been conducted on the site, and provide any comments pertaining to the project from the Florida Game and Fresh Water Fish Commission and the U.S. Fish and Wildlife Service.
- B. Provide a description of how water quantity, quality, hydroperiod, and habitat will be maintained in on-site wetlands and other surface waters that will be preserved or will



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remain undisturbed.

- C. Provide a narrative description of any proposed mitigation plans, including purpose, maintenance, monitoring, and construction sequence and techniques, and estimated costs.
- D. Describe how boundaries of wetlands or other surface waters were determined. If there has ever been a jurisdictional declaratory statement, a formal wetland determination, a formal determination, a validated informal determination, or a revalidated jurisdictional determination, provide the identifying number.
- E. Impact Summary Tables:
  - 1. For all projects, complete Table 1, 2 and 3 as applicable.
  - 2. For docking facilities or other structures constructed over wetlands or other surface waters, provide the information requested in Table 4.
  - 3. For shoreline stabilization projects, provide the information requested in Table 5.

### III. Plans

Provide clear, detailed plans for the system including specifications, plan (overhead) views, cross sections (with the locations of the cross sections shown on the corresponding plan view), and profile (longitudinal) views of the proposed project. The plans must be signed and sealed by an appropriate registered professional as required by law. Plans must include a scale and a north arrow. These plans should show the following:

- A. Project area boundary and total land area, including distances and orientation from roads or other land marks;
- B. Existing land use and land cover (acreage and percentages), and on-site natural communities, including wetlands and other surface waters, aquatic communities, and uplands. Use the Florida Land Use Cover & Classification System (FLUCCS)(Level 3) for projects proposed in the South Florida Water Management District, the St. Johns River Water Management District, and the Suwannee River Water Management District and use the National Wetlands Inventory (NWI) for projects proposed in the Southwest Florida Water Management District. Also identify each community with a unique identification number which must be consistent in all exhibits.



- C. The existing topography extending at least 100 feet off the project area, and including adjacent wetlands and other surface waters. All topography shall include the location and a description of known benchmarks, referenced to NGVD. For systems waterward of the mean high water (MHW) or seasonal high water lines, show water depths, referenced to mean low water (MLW) in tidal areas or seasonal low water in non-tidal areas, and list the range between MHW and MLW. For docking facilities, indicate the distance to, location of, and depths of the nearest navigational channel and access routes to the channel.
- D. If the project is in the known flood plain of a stream or other water course, identify the flood plain boundary and approximate flooding elevations; identify the 100-year flood elevation and floodplain boundary of any lake, stream or other watercourse located on or adjacent to the site;
- E. The boundaries of wetlands and other surface waters within the project area. Distinguish those wetlands and other surface waters that have been delineated by any binding jurisdictional determination;
- F. Proposed land use, land cover and natural communities (acreage and percentages), including wetlands and other surface waters, undisturbed uplands, aquatic communities, impervious surfaces, and water management areas. Use the same classification system and community identification number used in III (B) above.
- G. Proposed impacts to wetlands and other surface waters, and any proposed connections/outfalls to other surface waters or wetlands;
- H. Proposed buffer zones;
- I. Pre and post-development drainage patterns and basin boundaries showing the direction of flows, including any off-site runoff being routed through or around the system; and connections between wetlands and other surface waters;
- J. Location of all water management areas with details of size, side slopes, and designed water depths;
- K. Location and details of all water control structures, control elevations, any seasonal water level regulation schedules; and the location and description of benchmarks (minimum of one benchmark per structure);
- L. Location, dimensions and elevations of all proposed structures, including docks, seawalls, utility lines, roads, and buildings;